

Village of Elberta
401 First Street
Elberta, Michigan

Regular Council Meeting Minutes
Thursday May 15, 2014

A regular meeting of the Elberta Village Council was held on Thursday May 15, 2014, 7:00 PM at the Community Building, 401 First Street, Elberta, MI.

Pledge of Allegiance was recited.

Present: Robin Rommell, Joyce Gatrell, Diane Jenks, Ken Holmes, Linda Manville, Jen Wilkins, Mary Kalbach (Clerk), Toni Flynn (Deputy Treasurer), Ken Bonney (Village Superintendent)

Absent: Reggie Manville

Guests: Chris Olson, Don Tanner (Benzie County Commissioner), Art Melendez, Loy Putney, Gary Gatrell, Holly O'Dwyer, Carolee Ness, Max Kesser, Linda Satler, Theresa Gilbert, Jeanne Sikes, Lois Schram, Emily Votruba, Cathy Anderson, Jim Barnes, Sue Oseland, Grace Banktson, Richard Becker.

Approval of minutes: Minutes of regular meeting April 17, 2014 and the Special Meeting May 5, 2014 were approved as presented. Motion by L. Manville, second by K. Holmes. Vote: All Ayes, motion passed.

Approval of agenda: Motion by L. Manville, second by D. Jenks to approve. All Ayes, motion passed.

Agenda conflict: None

Brief public comment: Public comment was made by Max Kesser and Gary Gatrell

Correspondence: Written request by Christa Banktson Lundeen to be appointed to Parks and Recreation Commission. The Commission had already approved at their last meeting. Motion by L. Manville, second by D. Jenks to appoint Christa to fill remainder of Lisa Confer's term. All Ayes, motion passed. Richard Becker submitted a request to Village to vacate a section of Acre St. west of Glenn. Motion by D. Jenks and second by L. Manville to schedule the required public hearing, for abandonment of the section of Acre St. in question, as a part of the June 19 regular Council meeting. All Ayes, motion passed. Ken Bonney to contact Benzie County Road Commission for procedures. Mary Kalbach, Clerk, will do the notices necessary for the public hearing.

Approval of bills: Deputy Treasurer, Toni Flynn, reported difficulties with printing of financials. She will work with Fund Balance representatives to correct discrepancies.

Department reports: Reports were heard from department and committee heads.

Agenda:

1. Amend 2014-2015 Budget –
 - Motion by L. Manville, second by D. Jenks to amend the current budget Expenses as follows: General Fund Department 215, Clerk, Total \$12,934; General Fund Department 253, Treasurer,

Total \$13,141; General Fund Department 336, Fire Department total \$17,970; General Fund Department 528, Refuse Collection, Total \$5,300. All Ayes, motion passed.

- Motion by J. Wilkins, second by D. Jenks to table General Fund Department 850, Other for BFA Committee review. All Ayes, motion passed.
 - Motion by L. Manville, second by K. Holmes to amend Seasonal Labor expense line # 70400 was added to: Major Streets Regular Maintenance \$2,500; Local Streets Regular Maintenance \$2,500; Park Fund/Waterfront Park \$3,500; Water Fund \$1,500. "Wage" line in Major and Local Streets, Waterfront Park, Water and Sewer will be listed as "Wage/Superintendent". All Ayes, motion passed.
 - Motion by L. Manville, second by D. Jenks to include figures presented by Parks & Recreation Commission Revenue and Expenses for Solstice Festival, Farmers Market and Parks and Recreation Activities (attached). All Ayes, motion passed.
 - Motion by L. Manville, second by K. Holmes to amend Sewer Fund Revenue at \$161,000 and Expenses at \$157,000. All Ayes, motion passed.
2. Approval of Amended Deficit Elimination Plan – Motion by D. Jenks, second by L. Manville to table. All Ayes, motion passed.
 3. Fire and EMS (First Responders) Contracts – Motion by J. Wilkins, second by L. Manville to approve contract with the City of Frankfort. All Ayes, motion passed
 4. Backup Water Operator – Tabled. K. Bonney to invite Dave Bissell to June meeting.
 5. Water Study Report – Tabled. Research grants for security fencing around water towers.
 6. Wireless Communication - Motion by D. Jenks, second by K. Holmes to authorize Clerk and/or Treasurer to file application for renewal of the Village's Wireless Radio Communication License/Call Sign with the Federal Communications Commission. Current license expires July 19, 2014. All Ayes, motion passed.
 7. New Computer - Tabled
 8. Water Billing Software - Tabled
 9. Facility Rental Forms – Motion by J. Wilkins, second by L. Manville to approve rental forms as presented. All Ayes, motion passed.
 10. Grant Application for Tot Park Fence – Motion by D. Jenks, second by L. Manville to approve grant application submission as presented by Cathy Anderson for the Parks and Recreation Commission. All Ayes, motion passed.
 11. Planning Commission Bylaws – Motion by D. Jenks, second by K. Holmes to approve P/C Bylaws as presented. All Ayes, motion passed.
 12. Friends of Elberta Community Garden – Motion by J. Wilkins, second by D. Jenks to approve plans for community garden in Penfold Park as presented. All Ayes, motion passed.
 13. Parks & Recreation Signatories – Motion by L. Manville, second by D. Jenks to approve signatories on Parks & Rec/Solstice Festival checks as 1 (President or Secretary of P&R Commission) and 1 (Clerk or Treasurer for Village of Elberta). All Ayes, motion passed.
 14. Elberta Dunes South Funds – Motion by D. Jenks, second by L. Manville to dissolve the existing Elberta Dunes South Managerial Council and replace it with the Elberta Parks and Recreation Commission, Chris Sullivan and Ken Bonney. Oversight will still involve the Elberta Village Council. All Ayes, motion passed.

Public comment was heard from Art Melendez regarding continued absence of Village President, Reggie Manville.

Motion to adjourn at 10.10 PM by K. Holmes, second by L. Manville. All Ayes, motion carried.

Submitted by,
Mary Kalbach, Clerk

DRAFT