

The regular meeting of the Elberta Village Council was held on Thursday, May 16, 2013 at 7:00 p.m. at the Community Building, 401 First Street, Elberta.

The meeting was opened with the Pledge of Allegiance.

Present: Jenks, President Pro-Tem, Holmes, Stapleton, L. Manville, Gatrell and Wilkins.

Absent: R. Manville and S. Bower.

Guests: Laura Manville, Deputy Clerk, Carolee Ness, Emily Votruba, Connie Manke, Ken Bonney, Lois Schram, Marcia Stobie, Don Tanner, Loy Putney, Max Kessler.

APPROVAL OF MINUTES: L. Manville added several corrections to the minutes of April 18, 2013 meeting. L. Manville said: 1) In the minutes of last month's meeting the definition of "apartment" were reversed. The definition that was adopted by council has just one sentence and reads: Apartment: An independent, self-contained unit with one or more rooms, having a private bath(s) and private kitchen facilities, used for residential purposes in a building containing three(3) or more said units." The other definition was the one sent to council by the P/C for approval but **council voted to adopt the revised definition that is stated in one complete sentence.** 2) Ken Holmes was the one who made the motion to adopt amendments to the Parks & Rec. By-Laws. L Manville second the motion. 3) L. Manville felt the attached copy of Jenks opening statement should include her name. Motion by L. Manville supported by Holmes to approve the minutes of the regular meeting of April 18, 2013. Yeas - 6

APPROVAL OF AGENDA:

Motion by Holmes supported by L. Manville to approve the proposed agenda with additions, #5, Holmes would like Bonney to acquire a DNR Permit for the Beach Road. Yeas - 6

BRIEF PUBLIC COMMENT:

Don Tanner, County Commissioner representative for our area, reported on several County issues, including the Maples.

Marcia Stobie stated a letter from her was included in the council packets. The letter was an overview of zoning map procedures. She also reminded people that the Planning Commission would be meeting on Friday night at 5pm at the Library.

Emily Votruba wanted the public to know that a new company called So-Co was available for people interested in buying solar equipment.

APPROVAL OF BILLS:

L Manville said the receipt showed receipts for the month of April of \$31,496.29. Motion by L. Manville supported by Holmes to approve for the month of April the accounting checks in the amount of \$27,049.75 (which includes \$122.90 for Solstice and \$236.67 for P&R) and payroll \$9729.17 for a total of \$36,778.92. Yeas - 6

REPORTS: DEPARTMENT HEADS

SUPERINTENDENT'S REPORT: Ken Bonney stated the docks were out in the Mini Pond Marina. He reported that BLUA bills were up due to ground water and Spring Clean-up went well. Ken had received a bid from Ron Browns & son for patching of several roads in Elberta. Council felt that since the bid was over \$2500 it should go out for bids. Laura Manville was asked to put an ad in the Record Patriot. Ken asked for help with the DPW Department. Ken stated that the applicant must have a CDL License, be mechanically inclined and willing to work. After a full year of employment be ready to take their Water License. Council asked Ken to prepare a job description in order to proceed with the application process. Application submitted would be reviewed by the employee committee and would give the council their recommendations.

WATER/SEWER/BLUA: K. Holmes reported on BLUA. Holmes stated BLUA was still looking for a new operator due to lack of response from the job posting.

P&R: Wilkins said most of their monthly meeting was focused on the Solstice Festival. Wilkins said that security was hired this year due to concerns the police department expressed. The council discussed the playground equipment located on Village property and the Bay Valley Inn. Ownership was discussed and the possibility of moving or replacement of the equipment. P&R to contact Loy Putney to discuss options. Wilkins presented the council with a report on revenues collected so far for Solstice.

FARMERS MARKET: Wilkins said the Farmers Market opened today and the new banner looked great.

BEACH: Ken Bonney showed Wilkins where the actual "end" of Lakeshore Blvd is. Wilkins said there is continued beach driving and fires being made on Lakeshore Blvd instead of on the beach. Trees were being cut down for firewood.

PRESIDENTS REPORT: Jenks, President Pro-Tem, thanked Ken Bonney, Marsha Stobie, Stapleton, Wilkins and P&R for all their hard work. Also thanked Lois Schram for her letter to council.

FIRE/SAFETY: The new Fire/Safety contracts will be discussed as an agenda item.

MUNICIPAL BUILDINGS: The Library repairs were discussed and Jenks asked council members to do some research and bring ideas to the next meeting. Stapleton reported on the High School Prom held at the LSS. Stapleton said it was a perfect place and everyone loved it.

PLANNING COMMISSION: Stobie said the Public hearing held on May 5th was extended to May 17th at 5: p.m. in the Elberta Public Library. Continued discussion on the proposed "Apartments" permit will be continued.

AGENDA:

1. D/A Budget Amendments 2012/2013 fiscal year. Laura Manville gave a overview of proposed amendments. Council asked questions of the Treasurer. Motion by Gatrell supported by Stapleton to accept the budget amendments of the 2012/2013 fiscal year in the amount of \$254,703.75 (\$178,887.31 for various funds and \$75,815.75 for paybacks.) Yeas - 6.

2. D/A Fire & First Responder contracts. Jenks praised the work performed by the Fire Department and 1st Responders. She stated how important they were to the residents of Elberta. Motioned made by L. Manville supported by Wilkins to authorize President Reg Manville and Sharyn Bower (Village clerk) to sign the contracts Yeas - 6
3. D/A Zoning Map change. There was brief discussion of the Zoning map changes. Pursuant to notice of Zoning changes dated October 1, 1987, as part of the official Village records, the real property described in the notice, was changed from residential to commercial (generally referred to as the "school property") Motion by L. Manville second by Holmes to make changes to the existing map that were made on October 1, 1987 which changed the Bay View Inn property from residential to commercial. Yeas - 6
4. D/A Contract with Emily Votruba - Stapleton stated last meeting Bower asked for help with updating the Village web site. Emily Votruba offered her services for free but Stapleton felt that was not fair to Emily and she should be paid for her services. After some discussion the council made some changes to the proposed contract. Reg Manville, as President, would be added to the contract as well as Sharyn Bower, Village Clerk, for signature. Stapleton and Diane Jenks's names would be omitted. Stapleton said he would make the changes and send a new contract to the Village Treasurer. Motion by Holmes supported by L. Manville to authorize Reg and Sharyn to sign a electronic copy of the updated contract. Yeas - 6.
5. D/A Beach Road Permit - Holmes felt that the Village "needed to get going" on a permit from the DNR for the beach Road. The council talked about work that needed to be done and costs. Motion made by Holmes second by Jen to authorize Bonney to proceed with the permit process. . Yeas - 6

PUBLIC COMMENT:

Emily Votruba asked for the financials concerning Spring Clean-up. Laura Manville, Village Treasurer, reported that the Village and Gilmore took in \$198.07 each in revenue (both the Village & Gilmore split both revenue & expenses) but has not received all invoices. Treasurer Will have a report as soon as all invoices are in. Votruba ask for financials on the on-going Village lawsuit with Loy Putney. Laura told her she didn't have those figures on hand and Emily could call the Village Office where this information is available. Emily expressed need for volunteers for P&R and the Solstice Festival. Emily has talked to several people who would be willing to donate to the Library Repairs. She felt, in the future, the Library could be a "social component" for the Village. The Library could offer services, such as W-FI and access to computers.

Don Tanner stated that the contract with Emily was a very good thing for the Village and this service could cost from \$100-\$200 per hour elsewhere.

Motion by Holmes second by L. Manville to adjourn

Laura M. Manville
Deputy Clerk